INVITATION TO BID FOR:
Acquisition of Municipal Civil Registry Management System

1. The **MUNICIPALITY OF HERMOSA**, through the **GENERAL FUND** intends to apply the sum of **Php 1,500,000.00** being the ABC to payments under the contract for **Acquisition of Municipal Civil Registry Management System/26CRN088**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **MUNICIPALITY OF HERMOSA** now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

5. Prospective Bidders may obtain further information from **MUNICIPALITY OF HERMOSA** and inspect the Bidding Documents at the address given below during office hours (**8:00 am to 5:00 pm)**.

6. A complete set of Bidding Documents may be acquired by interested Bidders on **October 22, 2026 to November 10, 2026** from the given address and below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 5,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

7. The **MUNICIPALITY OF HERMOSA** will hold a Pre-Bid Conference[1] on **October 29, 2026-10:00 am** at **2nd floor Mayor's Conference Room, Hermosa Municipal Building** which shall be open to prospective bidders.

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **November 10, 2026 until 10:00 am**. Late bids shall not be accepted.

9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

10. Bid opening shall be on **November 10, 2026 - 10:00 am** at the given address below **(2nd floor Mayor's Conference Room Hermosa Municipal Building)**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

11. The **MUNICIPALITY OF HERMOSA** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:
MR. ERIC C. DE VIVAR
Head of BAC Secretariat
Bids and Awards Committee Office
Municipality of Hermosa
Brgy. Burgos, Hermosa, Bataan

13. For downloading of Bidding Documents: **philgeps.gov.ph**

NORMITA P. TRIA
BAC Chairperson