MUNICIPALITY OF HERMOSA

BIDS AND AWARDS COMMITTEE OFFICE

REQUEST FOR QUOTATION

The **MUNICIPAL GOVERNMENT OF HERMOSA**, through its Bids and Awards Committee (BAC), will undertake a Small Value Procurement in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Contract ID No. : **26RFQ009**

Name of Project : **Purchase of Office Supplies for Municipal Health Office**

Location : **Hermosa, Bataan**

Funding Source : **TRUST FUND**

Approved Budget for the Contract : **₱ 182,500.00**

Delivery Date : **15 Calendar Days**

To be eligible to quote for this contract, a suppliers must meet the following major criteria: (a) prior registration with **MUNICIPAL GOVERNMENT OF HERMOSA**, (b) Filipino Citizen or 60% Filipino-owned partnership/corporation to the type and cost of this contract.

Interested suppliers are required to submit their valid and current Mayor's Permit, Income/Business Tax Return, PhilGEPS Registration Number, Omnibus Sworn Statement, and Price Quotation Form (Annex "A").

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before **3:00 p.m.** of **April 27, 2026** at **2nd Floor Mayor's Conference Room, Hermosa Municipal Building**. Open submissions may be submitted manually.

For inquiry, you may contact us at hermosa_bataan@yahoo.com.

Very truly yours,

NORMITA P. TRIA
BAC Chairperson

Date and Time of Posting
April 24 to 27, 2026 – 3:00 p.m.