MUNICIPALITY OF HERMOSA

BIDS AND AWARDS COMMITTEE OFFICE

NOTICE TO PROCEED

March 25, 2026

Marjorie V. Edora
TRESMARIA OFFICE SUPPLIES TRADING
City of Olongapo

Dear Sir/Madame:

The attached Contract Agreement having been approved, notice is hereby given to **TRESMARIA OFFICE SUPPLIES TRADING** that work may proceed for the Contract: **Purchase of Office Supplies for 1st Quarter 2026.**

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipality of Hermosa.

Very truly yours,

ANNE LORRAINE C. ADORABLE-INTON
Municipal Mayor

Received by the Bidder:

TRESMARIA OFFICE SUPPLIES TRADING
Date: March 25, 2026